

Steps to viewing authorizations

1. Log into your member portal.
2. Enter in the time frame that you are looking for (ie. If I wanted to look at authorizations from the last month, I would enter 2/1/2020-3/1/2020).
3. Select search.

Authorizations

Plan: WB Dental 1 Change

To see the status of a pending authorization or view details about an authorization that has already been processed, enter search filters and click Search.

* indicates required fields

Member *

WINFRED ALAWAR

Anticipated Date of Service

From Date *

01/01/2019

To Date *

12/31/2019

Search

4. Below the search bar, you should see the total number of authorizations that have been submitted in the selected time frame with the ability to view each individual authorization.

Search

Authorizations Total: 1

| Auth Number * | Anticipated DOS † | Physician/Facility † | Determination Date † | Status † | |
|----------------|-------------------|----------------------|----------------------|------------|----------------------|
| A0190219000001 | 02/01/2019 | Berry Aab | 02/01/2019 | Determined | View |

5. When you select to view your individual authorization, you will be able to see all information related to the specific authorization. This includes the current status (approved, denied, voided, pending).

Authorization A0190403P00002 (Procedure authorization)

Date of Service: 04/01/2018
 Date Received: 4/3/2019 12:00 AM
 Date Entered: 04/03/2019
 Expiration Date:

Authorization Status: Determined

| Patient Information | Provider Information | Authorization Information |
|--|---|---|
| Pob Coe 311 Sunny Road Milwaukee, WI 53211 Subscriber ID: 123456977 | Jane Qf (1730249681) Clinic 145 267 Apple Rd Milwaukee, WI 53211 Payee Name: Billing 145 Referring Provider: | Dental WB Dental 1 Benefit Level: In Network Referral Number: Client Auth ID: |

Service(s) Detail

D2140 - Amalgam - One Surface, Primary Or Permanent (1 UA UR, L)

| Quantity | 1 | Quantity Denied | 0 | Quantity Consumed | 1 | Place of Service | Office |
|--------------------|------------|----------------------|------------|----------------------|---|-------------------|--------|
| Service Date From | 04/01/2018 | Service Date To | 04/01/2018 | Amount Requested | | Amount Authorized | |
| Determination Date | 04/03/2019 | Determination Status | Approved | Determination Reason | | | |

Clinical Explanation:

- In addition to the generated information, you also will have the ability to view any additional attachments belonging to the authorization.

Notes

Attachments

InstantEOBDent_130.pdf

[Document](#)

